



## Section 3 Program Business Concerns

### Section 3 Business Registry

The Section 3 Business Registry is a listing of firms that have self-certified that they meet one of the regulatory definitions of a Section 3 business and are included in a searchable online database that can be used by agencies that receive HUD funds, developers, contractors, and others to facilitate the award of certain HUD-funded contracts. The database can also be used by Section 3 residents to identify businesses that may have HUD-funded employment opportunities. This registry is a helpful tool to assistant recipients of HUD funding (e.g., Public Housing Agencies, local units of government, property owners, etc), developers, and others locate Section 3 businesses within their community. It also enables HUD grantees to meet their Section 3 obligations by reducing some of the burden associated with locating eligible businesses.

- **Businesses seeking to qualify as a Section 3 Business Concern may self register at:** <https://portalapps.hud.gov/Sec3BusReg/BRegistry/Register->

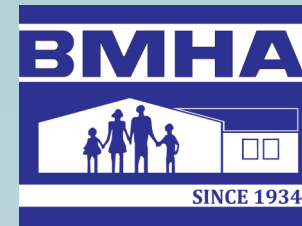


**“BMHA is an Equal Opportunity/Affirmative  
Action Employer”**

It is important to note that Section 3 businesses are not entitled to receive contracts simply by being listed in HUD's Section 3 Business Registry database. Eligible businesses may need to demonstrate that they are responsible and have the ability to perform successfully under the terms and conditions of proposed contracts. Section 3 requirements at 24 CFR 135, then provides preference for contracts and subcontracts to these firms-but not a guarantee. While the Department maintains the Business Registry database, it has not verified the information submitted by the businesses and does not endorse the services they provide. Accordingly, it is recommended that users perform due diligence before awarding contracts to firms that have self-certified on this registry by ensuring that they meet the definition of a Section 3 business concern as defined by the Department's regulations at 24 CFR 135.5. See: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/What>

#### Other resources to assist with starting or growing your business

- It is important to note that BMHA will maintain the same certification process but it provides additional opportunities with other HUD grantees that need to meet their section 3 obligations.
- The Small Business Development Center can assist with business plan development, bonding and New York First which is a portal to incentives, programs and resources. To make an appointment contact (716) 878-4030.
- Contact SCORE at 1-800-634-0245 or [www.score.org](http://www.score.org) to connect with mentors with expert business guidance in marketing strategies, financial projections and obtaining capital.



## SECTION 3 PROGRAM



### RESIDENT SERVICES & TENANT RELATIONS

312 PERRY STREET, 1ST FLOOR  
BUFFALO, NEW YORK 14204

P: (716) 855-7580

**OFFICE HOURS:**  
MONDAY-FRIDAY  
8:30 AM-4:30 PM



## Section 3 Program

### What is the Section 3 Program?

The Section 3 Program is a U.S. Department of Housing and Urban Development program that provides employment and other economic opportunities be directed to low and very-low income persons, particularly those that are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low and very-low income persons.

### Who is Eligible?

- Buffalo Municipal Housing Authority residents named on the lease.
- Any resident 18 year and older who resides in Erie or Niagara County and meets the income criteria.



### How Do I Apply for Ready-to-Work?

- Applications/Surveys are available at Resident Services & Tenant Relations, 312 Perry Street, Buffalo, New York 14204.



- Completed applications surveys should be submitted to Resident Services & Tenant Relations and an intake appointment will be scheduled to determine income eligibility.

- **Contact: Willie Morris, 716-855-7580 x308 or Dave Granville, x305**

### What Happens After I Apply?

- You will be enrolled in a Job Readiness Training that will provide a resume and job matching through the NYS Department of Labor.
- Enroll in the 10-hour OSHA Construction Safety Class (free training available January-August each year).
- You will be placed on the Ready-to-Work List upon successful completion of the above pre-requisites.

### WANT MORE INFORMATION?

#### Contact:

Section 3 Compliance:

Willie Morris,

Contract Compliance Monitor

Tel: 716-855-7580 x308

Email: [wmorris@bmhahousing.com](mailto:wmorris@bmhahousing.com)



### What is Ready-to-Work?

The Ready-to-Work list contains the names of Section 3 residents available for work in variety of fields. The list is given to contractors working on housing authority properties to canvas and hire section 3 residents in order to meet hiring goals.



### How does Section 3 differ from the Minority Business Enterprise/Women Business Enterprise programs?

Section 3 is both race and gender neutral. The preferences provided under this regulations are based on income-level and residency.

The Section 3 regulations were designed to encourage recipients of HUD funding to direct new employment and contracting opportunities to low-income residents, and the businesses that employ these persons, within their community regardless of race and/or gender.

